



TVNP Governance Group Minutes

2pm 9th June 2021

Zoom

Invited	Chair of each of the working groups*: Graeme Hull Environment Agency (Strategic Projects); Paul Clarke Middlesbrough Borough Council (Engagement); Jeremy Garside Tees Valley Wildlife Trust (Natural Assets)
Apologies	Louise Richards Tees Valley Nature Partnership
Chair	Timothy Crawshaw Chair of Tees Valley Nature Partnership
Secretariat	Rachel Murtagh TVNP Manager

<p>Purpose of this Group: To oversee and ensure accountability for THEME 4: STRATEGIC LEADERSHIP AND MANAGEMENT Ensuring the Partnerships Future Success</p> <ul style="list-style-type: none"> • Objective 7: Ensure Sustainability of TVNP • Objective 8: Secure Partner Engagement and Ownership
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Agenda Item	Notes	Action
	Reviewing action points from last meeting <u>Minutes from 04.02.21</u>	
GG/01.03.21 <i>Minutes</i>	<p><i>Reviewing action points from last meeting Minutes from 09.06.21</i></p> <ul style="list-style-type: none"> - RM gave an update on the MOU progress with Teesside University - RM gave a brief update on community renewal fund - Local Nature recovery strategy paper has been circulated - EDI - there is probably a preliminary piece of work in assessing where we are with EDI? Looking at our values, themes etc to see if they're accessible and inclusive. Is there research to be done locally looking at other local organisations and how they do this to see if their model would work for us and/or if we could work together on this. 	LR to look into assessment on EDI on other organisations, self-assessment tools, and when RSWT new appointment before next December meeting.

¹ TVNP is hosted by, and accountable to Tees Valley Wildlife Trust registered charity # 511068 and as such any financial transactions are regulated by the Charity Commission

<p>GG/02.03.21 <i>Risk Register</i></p>	<p><i>Reviewing and finalising risk register before taking to steering group</i></p> <p>1. Funding We're currently reliant on natural Innovation Hub funding to build the business case but this aligns on what we're trying to do anyway, we need to look at the funding we have to see if we can work to that trajectory in the meantime. However we probably need to look at other funding streams as we only now have a year left of NLCF funding.</p> <p>Perhaps we look at getting some interim funding, while we get it set up or do we use the local authority funding while getting the Innovation hub set up, or do we look at getting an extension with NLCF when submitting annual report.</p> <p>9. Insufficient buy in of decision makers There's a couple of gaps with the steering group at the moment including TVCA, Teesside University, National Trust do we just invite these extra people along?</p> <p>We need to ask Teesside University for someone who is strategic enough to be aware of and influence what's going on, but who will have the time and availability to come to meetings. Need to make this part of the MOU.</p> <p>10. National programmes and funding opportunities It was noted that funding opportunities can often be missed so need to set something up for this. Members to email one member and then have this emailed out. Make sure this doesn't duplicate other work and is at the right scale (e.g. core environmental stuff not small grants).</p>	<p>RM to look into continuing NLCF funding when submitting annual report</p> <p>RM to discuss with TVCA on innovation hub and look at extending funding from local authorities.</p> <p>9. RM to chase MOU and include the steering group member as part of this.</p> <p>10. If there are funding news TVNP members to email Louise who will send out regular funding updates.</p> <p>RM to bring this up with steering group.</p>
<p>GG/03.03.21 <i>Evaluation and Reporting</i></p>	<p><i>Evaluation and Reporting. Annual reviews, annual NLCF report</i></p> <p>RM has spoken to Teesside University but they don't have the capacity at the moment.</p> <p>Do we commission someone to do this evaluation?</p> <p>Would be good to make it clearer on website etc on what TVNP does/provides.</p>	<p>RM & LR to look at getting a loose evaluation brief together.</p>
<p>GG/04.03.21 <i>Budget</i></p>	<p><i>Overview of the Budget & future funding</i></p> <p>We are now in the next project year. We made almost £8,000 last year on top of NLCF funding and we have some underspend on top of this too.</p> <p>Use this income to kickstart the Innovation Hub</p>	<p>RM to update budget and send this out.</p>
<p>GG/05.03.21 AOB</p>	<p>Have planners workshop next week TVNP are sponsoring the "enlightentent" at FOT</p>	
<p>Next meeting</p>	<p>8th December 2021</p>	