

TVNP Ambassadors Guidance Notes

What are we asking of you?

We understand that as you already volunteer your time and that you need to be careful about additional time commitments. We will never put a group in touch with you without confirming with you first. It's up to you how you contact them, informal chat, site visit

When a group contacts us looking for support, we will send the request to the TVNP Ambassador team to see who is interested and/or available to give assistance and support. When an ambassador offers their skills and experience, we will put them in touch with the group in question and assist and support their work with the group moving forward.

Time Commitment

You have been asked because of your specific skill set or area of knowledge that we believe could be useful to groups. We want to reassure you that you will only be asked to assist groups in areas where your skills or knowledge are useful, and only where you agree to help the group in question.

This won't be a long-term commitment with each group, it is only to offer your thoughts, and experience and can take on the form that makes the most sense to you whether this be a phone conversation, a visit to their site or yours, a zoom call, or a meeting at a separate outdoors location.

Ambassador Responsibilities

We want to stress that you are offering your experience and advice and what the groups do with this advice is up to them. You will not be held responsible for the decisions that the groups make using the advice you give.

Important information for Groups

We want to stress that ambassadors are offering their experience and advice, what you do with that information is up to you. You can't hold the ambassador responsible for the decisions that you make from their advice.

Keeping records

We ask that each group and ambassador fill in the attached feedback document after your conversation. This can just be a few sentences/bullet points to sum up the discussion you had.

Safeguarding and data protection

Safeguarding- it is important that you read and understand the TVWT's child and vulnerable adult safeguarding policy.



Expenses

Keep a record of telephone calls, mileage, etc so that we can reimburse any costs that you incur the phone calls or driving to other sites for meetups with other groups.

Support

If you have any questions or want support at any time please get in touch email:

lrichards@teeswildlife.org phone: 07736895173