



**Meeting Agenda**  
**Engagement Group Agenda**  
**Tees Rivers Trust HQ, Castlegate Quay**

<b>Invited</b>	<b>Ben Lamb</b> , Tees Rivers Trust; <b>Garry Weeks</b> , Teesside University, <b>Graham Clingan</b> Stockton Borough Council; <b>Clare Deasy</b> , Northumbrian Water, <b>Lucy Chapman</b> , Groundwork Trust, <b>Rachel Murtagh</b> TVNP
<b>Apologies</b>	
<b>Chair</b>	<b>Paul Clarke</b> , Middlesbrough Borough Council
<b>Secretariat</b>	<b>Louise Richards</b> , Tees Valley Nature Partnership

<b>Agenda Item</b>	<b>Notes</b>
<b>EG/01.02.19</b> Minutes 10.00-10.05	Reviewing minutes from the last meeting
<b>EG/02.02.19</b> TOR 10.05-10.40	Review Terms of Reference, after edits from notes given by engagement group members. <ul style="list-style-type: none"> <li>- Engagement group aim and steering group aim.</li> </ul>
<b>EG/03.02.19</b> Baseline 10.40-11.15	Establishing a baseline: <ul style="list-style-type: none"> <li>- We have collected a baseline of those who visit our website and contact us.</li> <li>- We have collected a baseline of member and partner organisations.</li> <li>- How do we accurately measure the baseline of people engaged with member organisations?</li> <li>- How do we measure this moving forward?</li> </ul>
<b>EG/04.02.19</b> Engagement 11.15-11.45	Discuss proposed engagement: <ul style="list-style-type: none"> <li>- Youth Panel on Nature</li> <li>- Small grant scheme</li> <li>- Environment Awards</li> <li>- Members training/workshop day</li> <li>- Web and social media</li> </ul>
<b>EG/05.02.19</b> What next? 11.45-12.00	What next? Suggested timeframes.
<b>EG/06.02.19</b> Next meeting	10 <sup>th</sup> /12 <sup>th</sup> March (Suggested meetings 2 <sup>nd</sup> Tuesday or Thursday every quarter to fit in with Steering, Strategic and Natural Assets groups)