

## TVNP Environment Grants Scheme – Community representative x2

Tees Valley Nature Partnership (TVNP) are setting up a small grants programme for nature and environment projects and initiatives across our area. £12,000 is available each year over 3 years.

### **Purpose of Role**

TVNP is looking for two community representatives, interested in being on the grants panel, in a voluntary role. TVNP want community involvement in the panel from the start. We are looking for two people who are passionate about the natural world and the environment, have knowledge of the local area and have volunteering experience. These people will help the panel by bringing with them their skills, knowledge and expertise gained from volunteering in the Tees Valley. The panel will be an opportunity for people with local interest and a passion for the environment to help boost the good work of local groups.

### Role Information

**Role Title:** Grants Panel Community Representative

**Responsible to:** Nature Partnership Officer

**Purpose of the role:** To help assess and decide on awards to the grant fund

**Application Deadline:** Monday 09<sup>th</sup> December

**Selection:** Potential candidates will be called by phone for an informal chat before the 2 representatives are selected.

**Location:** To be confirmed on appointment of grants panel.

**Time:** This is a one-year commitment, reviewed after six months and renewed yearly.

### Principal Duties and Responsibilities

- Panel members will inform the grant set up, help determine the criteria, and then move on to sit on a decisions panel to award the grant(s).
- The panel will meet quarterly, with possible additional training days.
- Full training and support will be given.
- Reasonable expenses will be covered for travel etc.
- Panel members will make recommendations for approval or rejection of applications to the panel and reject incomplete applications.
- Panel members will approve small grants of £500 to £3000, within a total annual budget of £12,000

### Skills/Knowledge

#### Essential

- Previous work on small scale projects would be beneficial.
- Work with local groups.

#### Desirable

- Knowledge of the local area.
- Previous experience of grant applications.
- Interest in nature and the environment

If you would like more information about this opportunity please Email: [TVNP@teeswildlife.org](mailto:TVNP@teeswildlife.org) or phone: 01287 636382. Applications can be made by filling out the attached application form and sending it to [TVNP@teeswildlife.org](mailto:TVNP@teeswildlife.org).